

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

June 5, 2017

Carlynton Jr.-Sr. High School Library – 7:30 pm

### MINUTES

The Carlynton School District Board of Education held a voting meeting June 5, 2017 in the junior-senior high school library. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, Marissa Mendoza, LeeAnne O'Brien, Caleb Richardson and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Interim Business Manager William Reilly and administrators Marsha Burleson, Brian Durica and Michael Loughren. The audience was comprised of three individuals.

**CALL TO ORDER** - *President Schriver called the meeting to order at 7:30 pm. The Pledge of Allegiance was led by Brian Durica. The roll was called by Recording Secretary Michale Herrmann. Director Schell was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**PRESENTATION:** *Mrs. Wendy Steiner, as Fluency Project Coach, provided an overview and expectations of the Fluency Partnership with Carnegie Mellon University. She said students worked on a transportation plan, explaining the process as an example of one of many projects. Mrs. Steiner said plans to convert the former library into a Maker classroom will further enable inquiry-based learning as students learn about case making and advocacy.*

### **APPROVAL OF MINUTES:**

Director Zaletski moved, seconded by Director Mendoza, to approve the minutes of the May 15, 2017 Finance Committee Meeting as presented;

Minutes of Finance  
Committee Meeting

*And the minutes of the May 15, 2017 Voting Meeting as presented. **By a voice vote, the motion carried 6-0-2 with President Schriver and Director Honchar abstaining due to absence.***

Minutes of Voting Meeting

### **REPORTS:**

- **Executive Session** – *President Schriver said the board discussed personnel and negotiation matters in the closed session. The board will reconvene in an executive meeting at the close of the board meeting.*
- **Administrative Reports**
  - **Superintendent** – *Dr. Peiffer thanked the faculty for their dedication during the school year and a smooth close.*
  - **Principals** – *Mr. Loughren said the high school ended on a high note with Parkway commencement, senior awards and senior commencement. He said May was a month of challenges while Mrs. Gattuso was out of the office. However, he provided documentation to the board to illustrate that discipline referrals are lower than past years. Mr. Loughren proposed the purchase of new security cameras for the building and the hiring of a School Resource Officer. There*

was some discussion about the need for an SRO. Dr. Peiffer said a person could offer benefits to students as they are trained to deal with specific situations. Dr. Peiffer said application for a Safe Schools Grant may cover the cost of an SRO.

Mrs. Burleson said her building had a positive year and she thanked her staff for that outcome. A recent cultural day was well attended. The school received a STEM Excellence Pathway Award for its involvement in STEM activities.

- Business Manager – Mr. Reilly noted the passing of pension reform by the Senate with three options now before the House. The proposal estimates a \$1.4 billion savings with a lower investment risk. The Department of Education has yet to pass a budget, leaving school districts unaware of the status of Basic Education Funding. Mr. Reilly said he has investigated some automated options with ProSoft which can save on clerical time in the business office.
- Director of Special Education – Dr. Andler said the end of the school year was filled with IEP meetings, reorganizing and rolling out best practices. The pupil services staff is already preparing for the next school year.
- Curriculum and Data – Mr. Mantich said testing results should be back by the end of July and he will be disaggregating the data. Testing results will also help to determine student schedules with appropriate class placements for next year.

➤ Committee Reports

- Parkway West CTC – Directors Appel read the names of those named to the school's Director's List.
- Pathfinder – Director Honchar said roof repairs are planned for the summer and enrollment is at 78 students.

## I. Miscellaneous

Director Appel moved, seconded by Director Dugan, to approve the additions to the 2016-2017 Conference and Field Trip Requests as submitted; (Miscellaneous Item #0617-01 REVISED)

And the Cooperative Sponsorship Agreement between the Carlynton School District and Bishop Canevin High School for participation with the Carlynton Girls' and Boys' Varsity Tennis Team. (Miscellaneous Item #0617-02 REVISED) **By a voice vote, the motion carried 8-0.**

## II. Finance

Director Honchar moved, seconded by Director Dugan, to approve the June 2017 Real Estate Tax Refunds for the Borough of Crafton as submitted; (Finance Item #0617-01)

The April 2017 Athletic Fund Report with an ending balance of \$9,846.20; (Finance Item #0617-02)

The April 2017 Activities Fund Report with an ending balance of \$102,767.89. (Finance Item #0617-03)

Conference and FT Requests

Cooperative Agreement with Bishop Canevin – Girls' and Boys' Tennis

June 2017 RE Tax Refunds

April 2017 Athletic Fund Report

April 2017 Activities Fund Report

And the Food Service Management Renewal Year Cost Reimbursable Contract for the period of June 1, 2017 to June 30, 2018 pending approval from the Department of Education Division of Food and Nutrition. (Finance Item #0617-04) **By a voice vote, the motion carried 8-0.**

Food Service Management  
Renewal Contract

### III. Personnel

Director Appel moved, seconded by Director Zaletski, to approve the 2017-2018 Athletic Supplemental List with new and returning coaches as presented and to post for all anticipated openings; (Personnel Item #0617-01 REVISED)

Athletic Supplemental List –  
New/Returning Coaches

The additions to the 2017-2018 Activities Supplemental List with new and returning sponsors as presented; (Personnel Item #0617-02)

Activities Supplemental List  
– New/ Returning Sponsors

And the 2017-2018 Curriculum Supplemental List with returning coordinators as presented and to post for all anticipated openings; (Personnel Item #0617-03)

Curriculum Supplemental  
List – Returning Coordinators

*Director Dugan moved, seconded by Director Honchar, to table all supplemental positions until further discussion. By a voice vote, the motion to table supplemental positions carried 8-0.*

Director O'Brien moved, seconded by Director Zaletski, to employ the recommended individuals for the position of summer tech helpers for the summer of 2017. (Personnel Item #0617-04) **By a voice vote, the motion carried 7-0-1 with President Schriver abstaining due to conflict of interest.**

2017 Summer Tech Helpers

Director Dugan moved, seconded by Director Mendoza, to award the positions of Summer Maintenance Helpers to Greg Gazella and Gary Mitkoski, the successful bidders, for the summer of 2017 and consistent with the terms of the Custodial-Maintenance Collective Bargaining Unit Agreement; (Personnel Item #0617-05)

Summer Maintenance  
Helpers

To award the position of Fluency Instructional Coach to Wendy Steiner, a one-year position to be paid by a Ready-to-Learn Grant and consistent with the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0617-06)

Fluency Instructional Coach –  
Wendy Steiner

To award the position of Homebound Instructor to Pamela Stone for a high school student during the months of June and July 2017 for a total of 18 hours at a stipend of \$40/hour as submitted; (Personnel Item #0617-07)

Homebound Instructor –  
Pamela Stone

To award the position of Carnegie Elementary Principal to Lauren Baughman as submitted under the terms of the Act 93 Agreement; (Personnel Item #0617-08)

Carnegie Elementary  
Principal – Lauren Baughman

And to award the position of Technology Coaching Fellow to Ryan Gevaudan, a one-year position created with funding supported by Google, and consistent with the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0617-09) **By a voice vote, the motion carried 8-0.**

Coaching Fellow – Ryan  
Gevaudan

### IV. Policy

Director Dugan moved, seconded by Director Honchar, to approve the second and final reading of Policy 215, Promotion and Retention, with revisions; (Policy Item #0617-01)

Policy 215, Final Reading

The second and final reading of Policy 217, Graduation, with revisions; (Policy Item #0617-02)

Policy 217, Final Reading

The second and final reading of Policy 209.2, Diabetes Management, as presented; (Policy Item #0617-03)

Policy 209.2, Final Reading

*And* the first reading of Policy 204, Attendance, with revisions as presented. (Policy Item #0617-04) **By a voice vote, the motion carried 8-0.**

Policy 204, First Reading

**OLD BUSINESS:** *None*

**NEW BUSINESS:**

Director Honchar moved, seconded by Director Zaletski, to approve the Fall Board Meeting Calendar as submitted and to advertise accordingly. **By a voice vote, the motion carried 8-0.**

Fall Board Meeting Calendar

*President Schriver asked if there was a schedule for summer tech workers. Mr. Durica said there was, based on technology purchases.*

**OPEN FORUM:** *Parent Kathy Rumski asked for better communication from teachers regarding her son's school work. Her son will need to attend summer school to recover credits and she asked if the district would reimburse her for the cost of summer school. Solicitor Andrews suggested Mrs. Rumski meet with an administrator to discuss the matter.*

*Beverly Valente commented on discussion at the last board meeting regarding the food services program. Mrs. Valente had a comment for board members about texting during the meeting and said a link on the website to watch past board meeting on You Tube was not functioning properly.*

**ADJOURNMENT:**

With no further business, Director Appel moved for adjournment at 9:32 pm, seconded by Director Zaletski. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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William Reilly *for Kirby Christy*, Board Secretary

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Michale Herrmann, Recording Secretary

*The board returned to executive session following adjournment of the meeting.*